



**Association of Chairs of Departments of Physiology
Leadership Retreat
Cancún, Mexico
November 29-December 2, 2018**

**ACDP Business Meeting I
Minutes**

I. Call to Order

The Business Meeting was convened by President Janice H. Urban at 10:21 am on November 30, 2018.

II. Approval of 2017 Draft Meeting Minutes

The minutes from the 2017 Business Meetings were unanimously approved as submitted.

III. Call for names for 2019 Guyton Award Lectureship

Urban requested nominations from the membership for the 2019 Arthur C. Guyton, Jr. Distinguished Award Lectureship. Any nominations should be sent to President-elect Patricia Molina or second-year Councilors Walter Boron and Gaylen Edwards for consideration.

IV. Call for names for 2019 Distinguished Service Awardee

Urban also requested that any nominations for the 2019 ACDP Distinguished Service Award be submitted to Molina for her consideration.

V. Call for Nominations for Officer Positions

A call was made for nominations for President-elect, two open Councilor positions and two open CFAS Representative positions. Urban informed the Membership that R. Clinton Webb was no longer chair and therefore someone will be needed to fill out his term. Nicholas Delamere's term is up but he is willing to serve another term. The membership was reminded that the nominees for President need to have previously served on Council as either Councilors or Secretary-Treasurer. The deadline for nominations is Saturday by 10:30 am.

VI. Financial Report

The financial report was presented by Secretary-Treasurer Elsa Mangiarua, which compared the 2018 year-to-date budget numbers (as of 9/30/18) compared with 2017 at the same point in time. Mangiarua noted that ACDP remains in good shape financially. At this point in the year, the budget is showing a decrease of \$1,696. Meeting costs are not included yet because the travel agency was used. Membership dues are down by \$3,750; several additional payments have come in since the report so that number will be higher. As in previous years, ACDP Connect was used to send out the first two notices. Direct email was used for the remainders of the notices. That will continue to be done for future years. Travel expenses were one-third of last year because both the President and President-elect conducted site visits for their meetings in 2017, whereas there was only one this year and the hotel was complimentary. The Awards budget decreased this year because the donation to support Physiology Majors Interest Group meeting was pulled out into a separate category. Although expenses were decreased by \$3,3788, with the decrease in revenue, that lead to the small decrease in overall budget to date.

VII. Revised ACDP Constitution and Bylaws

Urban presented the revised ACDP Constitution Bylaws to the membership. Several suggestions were made for other changes. With the acceptance of those changes, the members at the meeting voted to approve the revised Constitution and Bylaws. Urban will incorporate the changes and post the revised versions on the ACDP Connect site and call for a vote by the entire membership.

VIII. CFAS Update

Delamere is the current ACDP representative to the Council of Faculty and Academic Societies (CFAS) of the AAMC. Gary Sieck (Mayo Clinic), who normally attends the ACDP meeting, is one of the two APS representatives. CFAS was created in July 2013 and was formerly known as the Council of Academic Societies until it was opened to include two representatives from each of the 150 medical schools as appointed by the Deans. This was to ensure that faculty would be represented directly as initially envisioned. One of the faculty representatives is supposed to be a senior faculty member (professor, chair) and the second a newer faculty member within 10 years of appointment. However, it appears as though most Deans continue to appoint clinical people to the faculty slots. While teaching faculty is well represented still, basic science faculty are not. Membership was encouraged to see if their institution has representatives and if not, consider volunteering themselves or someone from their department to ensure basic science representation. Most societies, ACDP included, remain concerned about the dilution of the societies' voices, although Delamere noted that it appears CFAS may be changing and more relevant to societies again. The other two Councils are the Councils of Deans and of Administrators.

Delamere attended the spring meeting (April 19-21) and reported that among the topics covered were academic leadership; conflict resolution; advocacy; resilience, burnout,

and wellbeing; mind-body medicine; AAMC Report, and practical strategies for basic science faculty engagement.

On the topic of resilience, burnout, wellbeing and mind-body medicine, the discussion included the high dropout rate among MD and graduate students, faculty burnout and coping strategies. Adi Haramati (Georgetown Univ.) discussed an impressive program for med students, faculty and program directors at Georgetown. Because of this presentation, Urban invited Haramati to speak at this year's ACDP Leadership Retreat.

On the topic of the Board exam, the AAMC report discussed the AAMC Summit on the USMLE exam. There is concern over the excessive influence of the Step 1 Exam. AAMC is analyzing how board exam scores influence the medical curriculum, residency applications, etc.

Discussion of practical strategies for basic science faculty engagement focused on why and how often basic science departments are being eliminated. It was said to be about cost and value to the institution. Teaching in the medical curriculum is no longer a critical issue. The point was made that the top 20 research-intensive schools keep their basic science departments because it is a reasonably affordable mission priority and research excellence is valued. The lower 20% of schools never had basic science depts. It is in the mid-rank schools where the cost-cutting argument often outweighs the desire for research prominence. Ross McKinney M.D., the AAMC Chief Scientific Officer, is launching an initiative to collect data on time course and magnitude of changes in the number of basic science departments. The AAMC seems to be aware of the trend and is concerned about the long-term implications. Another concern voiced was that of AAMC possibly conducting a corporate realignment of medical schools because of a perceived decrease in value of basic science and research within the medical school. A position paper on the topic was mentioned and a link to that paper will be distributed to the membership.

The next CFAS meeting is scheduled for spring 2019. Information on that meeting will be reported to the ACDP membership via email and at the ACDP meeting scheduled for Experimental Biology.

IX. 2018 Barbara A. Horwitz and John M. Horowitz Excellence in Undergraduate Research Awards (formerly David S. Bruce Awards for Excellence in Undergraduate Research)

Urban reminded the members that in 2016 ACDP approved providing support for the APS Undergraduate Awards at a sum of \$2,000/year for 3 years (2016-2018). This support began in 2012. Because of that support, additional awards were again given in 2018. A total of 30 Barbara A. Horwitz and John M. Horowitz Outstanding Undergraduate Abstract Awards were given and from those, 14 Barbara A. Horwitz and John M. Horowitz Excellence in Undergraduate Research Awards were awarded based on poster presentations at EB. The Undergraduate Poster session then featured those

awardees and about 100 other undergraduates presenting their research. ACDP members were urged to remind any faculty attending EB to attend that session and support the undergraduates. This year's awardees and host researchers are listed in the meeting program book.

X. New Business

A. Continued support for Barbara A. Horwitz and John M. Horowitz Excellence in Undergraduate Research

Urban requested membership approval to continue support for the Barbara A. Horwitz and John M. Horowitz Excellence in Undergraduate Research Awards at \$2,100 for another 3-year period (2019-2021). It was unanimously approved.

B. Request for support of P-MIG meeting

Urban informed the membership that Erica Wehrwein, on behalf of the Physiology Majors Interest Group (PMIG), had again requested support for the 2019 Physiology Majors Interest Group meeting. ACDP has supported the previous two meetings at \$2,000 per meeting. The meetings have been very well attended with more participants each year. The group is trying to develop a set of core principles for undergraduate programs in physiology to maintain some conformity among programs. The request was unanimously approved.

The meeting was adjourned at 11:32 am until the following day.

ACDP Business Meeting II Minutes

I. Call to reconvene

Urban reconvened the business meeting at 12:20 pm on December 1, 2018.

II. Election of Officers

The slate of nominees for President-elect, CFAS Representatives, and Councilors was announced and the membership voted by secret ballot. Dale Buck Hales (Department of Physiology, Southern Illinois University School of Medicine) was elected President-elect. Nick Delamere (Department of Physiology, University of Arizona College of Medicine) will continue as CFAS Representative for another term. Santiago Schnell (Department of Molecular and Integrative Physiology, University of Michigan Medical School) was elected CFAS Representative to complete R. Clinton Webb's term. C. Lee Cox (Department of Physiology and Neurology, Michigan State University) and Toni Pak (Department of Cell and Molecular Physiology, Loyola University Chicago Medical School) were elected Councilors with terms ending in 2021.

III. 2019 ACDP Meeting

Patricia Molina, ACDP President-elect, announced that the 2019 ACDP meeting will be held December 5 - 8, 2019 at Hotel Casa Santo Domingo, La Antigua Guatemala, Guatemala (a UNESCO Heritage Site). She gave a slide presentation about the meeting site. She has conducted a successful site visit. The hotel will not be all-inclusive, but breakfast will be included in the room price. The town is within walking distance with many excellent restaurants that attendees will be able to try. Registration will be through the APS system. Attendees will need to make online hotel reservations and airline reservations on their own.

IV. Adjournment

The meeting was adjourned at 12:35 pm.

Respectfully submitted,

Elsa Mangiarua
Secretary-Treasurer