



**Association of Chairs of Departments of Physiology
Leadership Retreat
Antigua, Guatemala
December 4-8, 2019**

**ACDP Business Meeting I
Minutes**

I. Call to Order

The Business Meeting was convened by President Patricia E. Molina at 11:30 am on December 6, 2019.

II. Approval of 2018 Draft Meeting Minutes

The minutes from the 2018 Business Meetings were unanimously approved as submitted.

III. Call for names for 2019 Guyton Award Lectureship

Molina requested nominations from the membership for the 2020 Arthur C. Guyton, Jr. Distinguished Award Lectureship. Any nominations should be sent to President-elect D. Buck Hales or second-year Councilors C. Lee Cox and Toni Pak for consideration.

IV. Call for names for 2020 Distinguished Service Awardee

Molina also requested that any nominations for the 2020 ACDP Distinguished Service Award be submitted to Hales for consideration.

V. Call for Nominations for Officer Positions

A call was made for nominations for President-elect, Secretary-Treasurer, and two open Councilor positions. The membership was reminded that the nominees for President need to have previously served on Council as either Councilors or Secretary-Treasurer. The deadline for nominations is Saturday by 9:00 am.

VI. Financial Report

The financial report was presented by Secretary-Treasurer Elsa Mangiarua, comparing the 2019 year-to-date budget numbers (as of 9/30/19) to 2018 at the same point in time. Mangiarua noted that ACDP remains in good shape financially. At this point in the year, the budget is showing a decrease of \$24,292. The discrepancy between the two years is because of who handled the meeting. In 2018, meeting costs were not included as Classic Travel paid for them up front because they collected the revenue. In 2019 Helms-Briscoe handled the contract negotiations but doesn't deal with registrations or hotel or travel arrangements so ACDP paid for the costs of the meeting. Membership dues are up by \$500; several additional payments have come in since the report so that

number will be higher. As in previous years, ACDP Connect was used to send out the first two notices. Direct email was used for the remainders of the notices. That will continue to be done for future years. Travel expenses were greater than last year because both CASF Representatives attended the CASF meeting in 2019 instead of just one person in 2018. The Awards budget decreased this year because the donation to support the Horwitz/Horowitz Awards has not been taken out by APS yet. Other changes are because of invoice delays.

VII. CFAS Update

Nicholas Delamere and Santiago Schnell are the current ACDP representative to the Council of Faculty and Academic Societies (CFAS) of the AAMC. Delamere reminded the group of the history of CFAS. It was created in July 2013 and was formerly known as the Council of Academic Societies until it was opened to include two representatives from each of the 150 medical schools as appointed by the Deans. This was to ensure that faculty would be represented directly as initially envisioned. It appears that most Deans appoint younger people to the faculty slots. This leads to general confusion as to why they are there and what they are supposed to be doing. Most societies, ACDP included, remain concerned about the dilution of the societies' voices, although Delamere noted that it appears CFAS may be changing and more relevant to societies again. The other two Councils are the Councils of Deans and of Administrators.

Both Delamere and Schnell attended the spring meeting and reported that the meeting discussions centered on what is happening at medical schools. This year there was a strong focus on basic medical scientists and PhD education was seen as very important to the future of medical schools. The importance of medical education was a focus as well. Also discussed was how to regain public trust in medical sciences.

Gary Sieck pointed out that the timing of the CFAS meeting always coincides with the Experimental Biology Meeting, which means scientists can't attend both. He has written the AAMC President requesting the timing of the CFAS meeting be changed. Delamere noted that the next CFAS meeting is scheduled for February 2020 so there won't be a conflict next year. Information on that meeting will be reported to the ACDP membership via email and at the ACDP meeting scheduled for Experimental Biology.

VIII. Update on Undergraduate Education in Physiology Working Group

Nichols will be part of one of the upcoming workshops at this meeting and it was decided to have him give his update on the Working Group then.

IX. New Business

A. New ACDP Website

ACDP will no longer be hosted by APS. A new location for the website will be identified and the content moved by the end of February. Walter Boron has volunteered to have the website hosted at Case Western Reserve University and Hales, Blanco, and Cox volunteered to assist in determining what content should be moved to the new website.

B. Changes to ACDP Space and Budget Survey

Molina announced that the ACDP Space and Budget Survey will be reviewed and updated this next year. YS Prakash has volunteered to coordinate the effort to determine what new information would be useful to collect and what current information being collected is no longer of use. The 2019 Survey will reflect the updated questions.

C. *US News & World Report* Ranking of Departments/Schools

Schnell reminded the group that there is currently no ranking for Departments of Physiology in the *US News & World Report* list, despite there being a Nobel Prize for Physiology and Medicine. He contacted the editors to ask whether physiology could be included in future rankings. He was told that it would only happen if there were enough requests for it. He asked if ACDP and APS would write letters requesting that physiology be included.

Sieck questioned whether it would be possible to identify physiology departments with many graduate programs in physiology being in Biomedical Science departments. Schnell said he'd be willing to work to facilitate the identification of programs so that all could be included. Boron pointed out that the absence of physiology in the rankings is a travesty and that having it included would be good for the discipline. Schnell was encouraged to work with both organizations to draft a letter to be sent to *US News & World Report*.

The meeting was adjourned at 12:15 pm until the following day.

ACDP Business Meeting II Minutes

I. Call to reconvene

Molina reconvened the business meeting at 9:25 am on December 7, 2019.

II. Election of Officers

The slate of nominees for President-elect, Secretary-Treasurer, and Councilors was announced and the membership voted by secret ballot. Christopher Hardin (Dept. of Nutrition and Exercise Physiology, University of Missouri) was elected President-elect. Gustavo Blanco (Department of Molecular & Integrative Physiology, Kansas University Medical Center) was elected Secretary-Treasurer for a 3-year term. Merry L. Lindsey (Department of Cellular & Integrative Physiology, University of Nebraska Medical Center) and YS Prakash (Department of Anesthesiology, Mayo Clinic) were elected Councilors with terms ending in 2022.

III. 2020 ACDP Meeting

Buck Hales, ACDP President-elect, announced that the 2020 ACDP meeting will be held December 3 – 6, at the Renaissance Curacao Resort and Casino in Rif Fort, Willemstad, Curacao. He gave a slide presentation about the meeting site. He has conducted a successful site visit. Registration will again be through the APS system. Attendees will need to make online hotel reservations and airline reservations on their own.

IV. Adjournment

The meeting was adjourned at 9:40 am.

Respectfully submitted,

Elsa Mangiarua
Secretary-Treasurer