



## **Minutes of the ACDP Executive Board Fall Meeting, 2002**

### **Part 1**

Members present: Joshua, Cala, Best, Scarpa, Jennings, Navar, Zucker, Partridge, Lowy

The Executive Board met on Thursday, December 5 from 4:30 to 6:00 at the Eldorado Hotel, Sante Fe, New Mexico. Dr. Joshua called the meeting to order and the major issue of discussion was the reorganization of the meeting schedule to accommodate speakers whose travel plans were disrupted by the storm on the east coast. The possibility of receiving a refund from the hotel given the number of cancellations was also discussed. Joshua and Scarpa agreed to talk with hotel management. A new schedule for Friday and Saturday's sessions was prepared.

### **Part II**

The members reconvened on Friday morning, Dec 6.

Prof. Joshua announced final changes to the meeting schedule.

Members discussed the potential liability for hotel charges due to the low number of members attending the meeting. The discussion then turned to developing policies for future meetings that would mitigate the financial liability of the association. It was generally agreed that incentives for early registration and a late cancellation penalty were needed.

Zucker presented details concerning next years meeting in St Kitts that is scheduled for Dec 4-7.

The Board prepared a preliminary ballot of nominations for President Elect (Partridge and Jennings). It was recommended that members be asked for other nominations for this position as well as for the position of councilor for which there are two vacancies. Scarpa was suggested to be re-appointed as CAS representative for 3 years (2003-2005).

The Board discussed the scheduling of future meetings of the ACDP. It was suggested that the meetings could be held every second year alternating with the AAMC Chairs meeting. Meetings of the ACDP are attended by approximately one third of those eligible and Board members discussed ways to increase participation.

Navar discussed his concern that the Medical Learning Objectives be kept current by systematic revision. He suggested that a standing committee be organized to accomplish this task.

### **Part III**

The Board reconvened on Saturday, December 7. It was announced that the hotel would not charge for weather related problems, but the issue of having fewer members than was guaranteed was still under discussion.

The ballot for the election of new officers was finalized. Cala and Jennings will stand for President Elect; Dawson, Granger, Spielman and Hinkle for councilor; and Scarpa as CAS representative.

### **Minutes of the ACDP Business Meeting Fall, 2002.**

#### **Part I**

The business meeting was held Friday, December 6 from 2:30 to 3:30 after the final presentation of the day. Best presented a financial report that was prepared with the assistance of Bob Price in the APS office. The potential liability due to the weather related decrease in attendance at the current meeting was discussed. Otherwise, the association was found to be in good financial shape.

Joshua presented the partial slate of candidates for the election to be held on Saturday that was proposed by the executive board. Nominations for councilor were taken from the floor.

Members discussed ways to increase attendance at the meetings.

#### **Part II**

The members reconvened from 1:30 to 1:45 on Saturday, December 7. Members voted to work with the APS to develop competency guidelines for students and postdocs. Spielman, Bishop and Dantzler will act as members of the joint committee.

Election of new officers was held just prior to the banquet. Cala was elected President Elect, Dawson and Granger as councilors and Scarpa as CAS representative.