



**Association of Chairs of Departments of Physiology  
December 2 – 5, 2010**

**ACDP Executive Council  
Minutes**

Present: R. Clinton Webb, President; Gary Sieck, President-Elect; Meredith Bond, Past President; Nicholas Delamere, Steven R. Houser, Marshall Montrose, T. Richard Nichols, Michael Reid, Councilors; L. Gabriel Navar, CAS Representative

Absent: Patricia Molina, Councilor; Chris Cheeseman, Secretary-Treasurer

- I. Approval of Executive Council 2010 Minutes
- II. Guyton Award Lecture Selection Process
  - a. Councilors to assist
  - b. Suggestions for 2011
- III. Elections
  - a. Nominees for President
  - b. Nominees for Secretary-Treasurer
  - c. Nominees for Councilor
  - d. Nominees for CAS Representative
- IV. ACDP Budget
- V. 2011 Annual Meeting
- VI. Other Business

The President, R. Clinton Webb, called the meeting to order at 4:12 pm and welcomed the members of the Executive Council to Bonita Springs.

**I. Approval of 2009 Executive Council Minutes**

Council unanimously approved the 2009 minutes of the Executive Council meeting as written.

**II. Guyton Award Lecture Selection Process**

Webb announced that the 2010 Guyton Award Lecturer was Ferid Murad from the University of Texas, Houston. He reminded Council that there is a process in place for selecting the Guyton Award Lecturer. Nominations are first solicited from the entire ACDP membership. A subcommittee of the Executive Council, composed of the two second-year Councilors and the new President, work as a selection committee. The final choice is sent to the full Executive Council for approval. For 2011, Molina and Reid will assist Sieck in selecting the Lecturer.

Webb recommended to Sieck that he immediately start to identify possible candidates for the award, as many of the more well-known people have full schedules and are difficult to get less than a year in advance. He suggested Sieck begin soliciting nominations immediately after the first of the year, with the goal of naming the 2011 Lecturer by March 1, 2011. Former nominations will be forwarded to Sieck for his consideration.

### **III. Elections**

Council discussed various members for the offices of President-elect, Secretary-Treasurer, Councilor (2 positions) and CAS Representative. Webb will check with suggested nominees about their willingness to serve, as well as invite nominations from meeting attendees.

### **IV. ACDP Budget**

Council reviewed the 2010 budget. It was pointed out that the Society is in good financial shape. Because of the late date for registration, the 2009 and 2010 numbers are not directly comparable. By September 30 in 2009, most of the registration fees and late membership fees had been collected. This year, that didn't happen until in late October. However, if those figures are considered, then the bottom lines for the two years are very similar. Cheeseman will present the budget to the membership during the Business Meeting.

### **V. 2011 Annual Meeting**

President-elect Sieck announced that he selected the Playacar Palace Resort in Cancun, Mexico for the 2011 ACDP meeting. He will make a presentation during the Business Meeting. ACDP will be working with Classic Travel again for the 2011 meeting, so all registrations and hotel reservations will be handled by the travel agency. The hotel is an all-inclusive, which means that the food costs for the meeting will be minimal, allowing the registration fee to be much smaller.

He requested input from Council regarding the program for the meeting.

### **VI. Other Business**

#### **A. Membership**

Council discussed ways to increase the membership of the Society and attendance at the meeting. Ideas included

- Send out personal invitations to members who only come once in a while or never
- Recruit chairs from South America to attend the 2011 meeting as guests. If enough are interested, the Bylaws could be changed to allow them as members
- Offer discounts for first-time attendees
- Offer 2 for 1 discounts if a member brings another member who hasn't attended
- Hold joint meetings with other chairs societies (Pharmacology, Anatomy) as done previously
- Change meeting agenda to make the meeting more germane to US chairs
  - Departmental mergers
  - Finances/funding
- Send out newsletters on a regular (quarterly?) basis to keep interest in the meeting and ACDP high among members

The meeting adjourned at 5:10 pm.

## **ACDP Business Meeting I Minutes**

### **I. Call to Order**

The Business Meeting was convened by President R. Clinton Webb at 4:00 pm on December 3, 2019.

### **II. Approval of 2009 Draft Meeting Minutes**

The minutes from the 2009 Business Meetings were unanimously approved as submitted.

### **III. Announcement of 2010 Guyton Award Lectureship**

Webb announced that the 4<sup>th</sup> Arthur Guyton Lectureship will be given by Ferid Murad, M.D., Ph.D. from University of Texas, Houston. The lecture is titled "Discovery of Nitric Oxide and Cyclic GMP in Cell Signaling and Their Role in Drug Development."

### **IV. Announcement of 2010 Distinguished Service Awardee**

Webb also announced that John A. Williams, M.D., Ph.D., former Chair at the University of Michigan, will be presented with the 2010 ACDP Distinguished Service Award at the banquet. Williams will be honored for his service to ACDP, APS and physiology as a discipline.

### **V. Call for Nominations for Officer Positions**

A call was made for nominations for President-elect, Secretary-Treasurer, two open Councilor positions, and Council of Academic Societies (CAS) representative. The membership was reminded that the nominees for President need to have previously served on Council as either Councilors or Secretary-Treasurer.

### **VI. CAS Updates**

Navar described the roles of the CAS representatives (Navar) and the governance of the AAMC. Navar recently finished serving his second term on the CAS Board. He encouraged anyone interested in serving as CAS representative to make it a several-year commitment so there would be the opportunity after a few years of visibility for that person to be elected to the CAS Board. Representatives attend the spring meeting of CAS and also the annual AAMC meeting, where CAS plays a role in programming that meeting. He noted that it is very important to have strong ties between ACDP and CAS.

Navar pointed out the CAS report in the notebook. He especially mentioned the various topics under discussion at the CAS meeting, noting that those are the same issues that are of concern to most ACDP members.

### **VII. Financial Report**

The financial report was presented by Secretary-Treasurer Chris Cheeseman. The Association remains in sound financial condition. He pointed out that there is a large difference between the 2009 and 2010 numbers as of September 30 each year. This is a direct result of the late date for registration this year. The registration revenues were collected by September 30 in 2009, whereas they were not collected until October this year. In addition, he pointed out that the

expenses from the meetings are also not showing, as those will come due in December. However, if registration revenues that were collected are considered, then the bottom lines for the two years are very similar. A final 2010 budget will be presented at the 2011 ACDP meeting held during the Experimental Biology meeting. The financial report was accepted unanimously by the attendees.

### **VIII. National Directors of Graduate Studies Meeting Funding Request**

Webb presented a request from William Jackson (Michigan State University), on behalf of the organizing committee, for support for an upcoming National Directors of Graduate Studies (NDOGS) in Pharmacology & Physiology meeting. It will be held July 7-9, 2011 on the MSU campus and is the fourth biannual meeting of this group. For the first time this meeting will include directors of graduate programs from physiology departments as well as the usual pharmacology department contingent. A draft agenda for the meeting was distributed.

The organizing committee is seeking funds to defray the cost of the meeting so that no registration fee is required. A grant has been submitted to NIH for support. MSU is supporting it financially too, along with some departments at the university. The Association of Medical School Pharmacology Chairs (AMSPC) agreed to provide \$1,500 to help defray the costs of breakfasts, lunches and coffee breaks. ACDP was requested for a similar donation. ACDP Council did discuss the request and recommended approval.

A motion was unanimously approved to support the upcoming joint physiology and pharmacology NDOGS meeting at the \$1,500 level.

### **IX. Other Business**

#### **A. Competency-based Medical School Admissions**

Dee Silverthorn reported on a recent meeting of AAMC/Howard Hughes Medical Institute Committee on Competencies at which competency-based admissions to medical schools was approved. This means that students can submit either a list of courses they have taken OR a list of their competencies in various topics for medical school admissions. This will allow for students to complete coursework in other types of subjects than those normally accepted.

Silverthorn also reported the MCAT is being revised to include more competency testing. Bond noted that she serves on the MR5 Committee for AAMC that completes a review every 5 years of the MCAT. Bond reported that the process is not proceeding as fast as originally predicted.

Silverthorn announced that she is writing an article on whether institutions are adopting these new competency-based admissions and, if so, how they are changing their admissions requirements. Only four chairs indicated that their institutions were even discussing the issue.

The meeting was adjourned until the following day at 4:47 pm.

## **ACDP Business Meeting II Minutes**

### **I. Call to re-convene**

Webb reconvened the business meeting at 2:30 pm on December 4, 2010.

### **II. Election of Officers**

The slate of nominees for President-elect, Secretary-Treasurer, Councilors, and CAS Representative was announced and the membership voted by secret ballot. Marshall Montrose was elected President-elect. Susan DeMesquita was elected Secretary-Treasurer. T. Richard Nichols and Michael Sturek were elected Councilors with terms ending in 2013; Bishr Omary was elected Councilor for a 1-year term to fill out the term of Montrose. Meredith Bond was elected CAS Representative.

### **III. 2011 ACDP Meeting**

Gary Sieck, ACDP President-elect, announced that the 2011 ACDP meeting would be held December 1-4, 2011 at the Playacar Palace Resort in Cancun, Mexico. The resort is an all-inclusive resort, allowing meeting costs to remain low. The hotel made many concessions, allowing for subsidized transportation between the airport and hotel and free resort dollars that attendees can spend on amenities.

### **IV. Adjournment**

The meeting was adjourned at 2:50 pm.

Respectfully submitted,

Christopher Cheeseman  
Secretary-Treasurer