



6120 Executive Boulevard, Suite #575  
Rockville, MD 20852-9839  
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Tel. 301-634-7785  
[acdponline.org](http://acdponline.org)

## ACDP DUES INVOICE 2024 Annual Dues: \$250.00

**New Chairs:** Please contact Melinda Lowy first with new chair's contact information so the order can be switched to that person's name

**Credit Card Payments:** Go online to [physiology.org](http://physiology.org) and click on oval blue "Login" at the upper right-hand of the page (dues are processed through their site courtesy of APS)

1. Click on the link and log in with your **email address** and **ACDP member number or password** (if you don't know it, click on "forgot password" and request the system to send it to you)
2. If needed, click on the **I AGREE** radial button to accept the Privacy Policy, click to "Agree to the terms and conditions" and then on the SUBMIT button at the bottom of the page
3. Click on white "Renew" link at the upper right-hand corner of the page
4. In the red outline "Quick Links" box on the right, click on "**Access My Member Profile/Account**" to go to your Account page. **DO NOT** click on "Renew My Membership" or you will be paying for an APS membership
5. Please make any changes to your contact information in your record
6. On the right-hand side of the page, click on the green "**Pay Now**" button below the "My Order Balance", to find the ACDP Dues Payment Order for \$250
7. Click on the check box to open the credit card information area
8. Put in your credit card information
9. The system will allow you to print a receipt (with an APS header)

**Note:** if you need an ACDP receipt, contact the ACDP Office

**Check Payments:** Make checks payable to ACDP

(For Tax Purposes, if required: Federal Tax Identification Number (F.E.I.N.) is 52-1200837)

Please include the information below and **return this sheet with your check**. If a vendor form is needed, please contact ACDP.

Name: \_\_\_\_\_

Dept: \_\_\_\_\_

University: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Postal Code: \_\_\_\_\_

Country (if not U.S.): \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Department web site: \_\_\_\_\_

Return to: **Melinda Lowy, ACDP**  
**6120 Executive Blvd., Suite 575**  
**Rockville, MD 20852-9839**

2023-2024

Toni R. Pak, President  
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